



Historic Preservation Committee

Building, Repairing, Restoring, or Making Exterior Changes to Property

Buildings and landscaping are important aspects of a historic district. The Detroit Historic District Commission, through its partnerships with neighborhoods, regulates changes to be sure the historic character is preserved. The following process satisfies requirements in place as a result of Sherwood Forest's designation as a Detroit Historic District as well as requirements indicated by a set of legally binding property restrictions Sherwood Forest Association (SFA) adopted in 1982. The property restrictions can be found at the <https://www.sherwoodforestdetroit.org/guidelines/> **ALL Exterior alterations (including those not visible from the street), must be approved using the process outlined below.**

APPROVAL PROCESS:

1. SHERWOOD FOREST ASSOCIATION APPLICATION:

The property owner submits an Application for Property Repairs and Alterations to the Sherwood Forest Association's Historic Preservation Committee using the form below. **NOTE: Incomplete applications, or those submitted without appropriate documentation, will be returned to the applicant with a request for the required clarifying support.**

2. SHERWOOD FOREST HISTORIC COMMITTEE / BOARD OF DIRECTORS REVIEW:

The Historic Preservation Committee reviews each request during their monthly committee meeting, scheduled on the first Monday of each month in CY 2021. Applications without missing information or obvious violations to Sherwood Forest Association (SFA) or Historic Detroit Commission (HDC) standards will be reviewed during the following SFA Board of Directors meeting, scheduled on the second Monday of each month in CY 2021. Applications with missing information or violations will be returned to the applicant. Approved applications will be documented by an approval letter from the SFA Board of Directors.

3. DETROIT HISTORIC DISTRICT APPLICATION:

After the SFA Board of Directors has approved the request, the applicant must contact the HDC and submits the following:

- Letter of approval from the Sherwood Forest Association Board of Directors
- Any required information required by the Detroit Historic District Commission – up to date requirements can be found at: www.detroitmi.gov/hdc

Once the HDC provides their approval or rejection, the property owner must provide the documentation received to historic@sherwoodforestdetroit.com

*****Pursuing approval from the HDC should occur AFTER receiving approval by the SFA Board of Directors. Approval from the HDC does not supersede or eliminate the need for SFA approval*****

If you have questions pertaining to this process, contact historic@sherwoodforestdetroit.org and a member of the committee will respond as soon as possible.



Application for Property Repairs and Alterations

Please submit a detailed description of your project to historic@sherwoodforestdetroit.org. We strongly advise that you do not purchase materials or proceed with work of any kind until SFA Board of Director approval is granted.

Applicant's Name: _____ Address: _____

Phone: _____ Email: _____

Project Description:

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Please include attachments to the application (photos of the current state, sketches or architectural drawings, samples of building materials, contractor quotations or estimates)

Signature of Applicant: _____ Date: _____

FOR COMMITTEE AND BOARD USE ONLY

Date Application Received: _____

Date of Historic Preservation Committee Review: _____

Approval Recommended Additional Documentation Requested Approval Not Recommended

Date Forwarded to SFA Board of Directors: _____

Decision of SFA Board of Directors: Approved Not Approved